

CRANSTON SCHOOL COMMITTEE

MONDAY, JULY 14, 2008

HOPE HIGHLANDS SCHOOL

300 HOPE ROAD

EXECUTIVE SESSION: 6:00 P.M.

PUBLIC SESSION: 7:00 P.M.

AGENDA

I. Call to Order — 6:00 p.m. - Convene to Executive Session pursuant to RI State Laws PL 42-46-5(a)(1) Personnel (Job Performance for Certified Personnel)(Non-renewal of Certified Administrator) and PL 42-46-5(a)(2) Collective Bargaining and Litigation (Custodian Negotiations)(possible litigation – Caruolo Action)

II. Executive Session

III. Call to Order – Public Session

IV. Roll Call / Quorum

V. Executive Session Minutes Sealed – July 14, 2008

VI. Minutes of Previous Meetings Approved – June 5, 2008; June 11, 2008;

June 16, 2008, June 24, 2008 and July 2, 2008

VII. Public Acknowledgements / Communications

VIII. Chairperson Communications

IX. Superintendent Communications

X. School Committee Member Communications

XI. Public Hearing

a. Students (Agenda/Non-agenda Matters)

b. Members of the Public (Agenda Matters Only)

XII. Consent Agenda

SPONSORED BY THE COMMITTEE

NO. 08-7-52 – Whereas, Ann Walkup, is a physics and mathematics teacher at Cranston High School East for the past five years, and

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Whereas, the Amgen Award for Science Teaching Excellence recognizes public or private school educators in grades K-12 who have made extraordinary science teaching contributions and who

have had a measurable impact on the lives of their students, and

Whereas, the Amgen Award for Science Teaching judges have determined that Ann Walkup is a teacher who is among the very best science educators in this region,

Be it RESOLVED that the Cranston School Committee congratulate Ann Walkup for this most prestigious award, for her outstanding contributions to science education, and for the honor she has brought to herself and to Cranston Public Schools, and

Be it further RESOLVED that Ann receive a copy of this Resolution signed by the members of the Cranston School Committee.

SPONSORED BY THE COMMITTEE

MOTION TO RECONSIDER RESOLUTION NO. 08-6-12 (see attached)

NO. 08-7-53 – RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Gerald Schimmel

Director of Special Education

Special Services

Contract Effective: July 1, 2008

See attached Financial Impact Analysis

MOTION TO RECONSIDER RESOLUTION NO. 08-6-13 (see attached)

NO. 08-7-54 – RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Michelle Simpson

Director of Special Education

Special Services

Contract Effective: July 1, 2008

See attached Financial Impact Analysis

MOTION TO RECONSIDER RESOLUTION NO. 08-6-14 (see attached)

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NO. 08-7-55 – RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Ann Marie Zodda

Director of Special Education

Special Services

Contract Effective: July 1, 2008

See attached Financial Impact Analysis

ADMINISTRATION

PERSONNEL

NO. 08-7-56 – RESOLVED, that at the recommendation of the Superintendent, said certified personnel be recalled from layoff, and

Be it further RESOLVED that the Superintendent notify those individuals of the committee's actions.

NO. 08-7-57 – RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:

Lynda Wagner

Assistant Principal

Cranston High School East

Contract Effective: July 1, 2008

See attached Financial Impact Analysis

NO. 08-7-58 – RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Brittany Palmieri Special Education Elementary/Middle

NO. 08-7-59 – RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

Jean Campbell, Administrative Director

Central Administration

Effective Date: June 30, 2008

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NO. 08-7-60 – RESOLVED, that at the recommendation of the Superintendent, the following certified staff member be granted a leave of absence without compensation as provided in Article XIX, Section B.4 of the Master Agreement between the Cranston School Committee and the Cranston Teachers' Alliance:

Julio Andrade, Teacher

Garden City School

Effective Dates: August 2008 to June 2009

NO. 08-7-61 – RESOLVED, that at the recommendation of the

Superintendent, the resignation of the following certified personnel be accepted:

Sheri Schiappa, Teacher

Special Services

Effective Date: June 13, 2008

NO. 08-7-62 – RESOLVED, that at the recommendation of the Superintendent, the following individuals be appointed as athletic coaches:

Justin Zmed, Head Girls Soccer, Cranston High School East

Step – 4

Class – B

Playing Competition – High School and Collegiate Level

Experience – Coach Park View Soccer and Head Coach Special Olympics

Certification – Rhode Island Coaches' Certification; CPR/AED/First Aid Certified

Lauren Tomasso, Assistant Girls' Soccer, Cranston High School East

Step – 4

Class – C

Playing Experience – Cranston High School West

Experience – Interim Head Girls' Soccer, Cranston High School West

Certification - Rhode Island Coaches' Certification; CPR/AED/First Aid

Certified

Thomas Ferri, Head Girls' Volleyball, Cranston High School West

Step – 3

Class – B

Playing Experience – High School and Collegiate Level

Experience – Cranston High School East Head Coach Boys' Volleyball

Certification - Rhode Island Coaches' Certification; CPR/AED/First Aid Certified

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Jesus Berrio, Head Boys' Cross Country, Cranston High School West

Step – 3

Class – B

Playing Competition – High School and Collegiate Level

Experience – East Greenwich High School

Certification – Rhode Island Coaches Certification; CPR/AED/First Aid Certified

NO. 08-7-63 – RESOLVED, that at the recommendation of the Superintendent, the resignation of the following coach be accepted:

Ronald Lee, Head Girls' Volleyball

Cranston High School East

Effective Date: June 23, 2008

NO. 08-7-64 – RESOLVED, that at the recommendation of the Superintendent, the following non-certified employees be appointed:

Justin Avila, Summer Utility

Plant

Effective Date of Employment: June 30, 2008

Fiscal Note: 14747483 518300

Kenneth Riley, Four-Hour Custodian

Plant

Effective Date of Employment: June 30, 2008

Authorization: Replacement

Fiscal Note: 12247481 518200

Heather Degnan, Summer Utility

Plant

Effective Date of Employment: June 30, 2008

Fiscal Note: 14747483 518300

Nam Do, Summer Utility

Plant

Effective Date of Employment: June 30, 2008

Fiscal Note: 14747483 518300

**Keith Jernquist, Summer Utility
Plant**

Effective Date of Employment: June 30, 2008

Fiscal Note: 14747483 518300

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**Kevin Miner, Summer Utility
Plant**

Effective Date of Employment: June 30, 2008

Fiscal Note: 14747483 518300

**Toyna Ricci, Summer Utility
Plant**

Effective Date of Employment: June 30, 2008

Fiscal Note: 14747483 518300

**Susan Lourenco, Camp Counselor
Kids Venture**

Effective Date of Employment: July 7, 2008

Fiscal Note: 571719111 511360

NO. 08-7-65 – RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

TEACHER ASSISTANT

Carol Sparks

NO. 08-7-66 – RESOLVED, that at the recommendation of the Superintendent, the resignations of the following non-certified personnel be accepted:

Maria Cabrera, Bus Monitor

Transportation

Effective Date: June 13, 2008

Clara DelBonis, Bus Monitor

Transportation

Effective Date: June 24, 2008

NO. 08-7-67 – RESOLVED, that at the recommendation of the Superintendent, named non-certified staff member be laid off from their respective position due to budgetary reasons.

NO. 08-7-68 - RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee A be accepted.

BUSINESS

NO. 08-7-69 - RESOLVED, that the following purchases be approved:

Audio Visual Supplies in the amount of \$12,659.01.

Number of bids issued 36

Number of bids received 17

Kindergarten Supplies in the amount of \$15,271.97.

Number of bids issued 48

Number of bids received 19

Music Supplies in the amount of \$7,844.29.

Number of bids issued 30

Number of bids received 13

Math Manipulatives in the amount of \$3,616.37

Number of bids issued 24

Number of bids received 7

Library Supplies in the amount of \$2,720.57

Number of bids issued 7

Number of bids received 4

Buses in the amount of \$xxxxxxx

Number of bids issued x

Number of bids received x

**NO. 08-7-70 - RESOLVED, that the following purchases be approved:
(Fund 3)**

**Cafeteria Supplies in the amount of \$330,961.49 to be used during
the period of July 1, 2008 through December 31, 2008.**

Number of bids issued 12

Number of bids received 2

POLICY AND PROGRAM

NO. 08-7-71 - RESOLVED, that Policy No. 5141.4 Students' Emergency and First Aid Procedures, be approved for second and final reading.

NO. 08-7-72 – RESOLVED, that Policy No. 2214.1(a) and (b), Dean of Boys, be repealed.

NO. 08-7-73 – RESOLVED, that Policy No. 2214.11, Dean of Girls, be repealed.

NO. 08-7-74 - RESOLVED, that the Cranston School Committee and the Cranston Public Schools affirm membership in the Urban Collaborative Accelerated Program (UCAP), and

Be it further RESOLVED that as a member the Cranston School Committee approves the UCAP By-Laws as amended.

XIII. Action Calendar / Action Agenda

XIV. New Business

XV. Public Hearing on Non-agenda Items

XVI. Announcement of Future Meetings

XVII. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairman in advance.

Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district's web site at www.cpsed.net, Cranston Public Schools' administration building, 845 Park Ave., Cranston, RI; and Cranston City Hall, 869 Park Ave., Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight hours (48) hours in advance of the meeting.

Notice Posted: Cranston Herald / July 10, 2008

5141.4

Students

Emergency and First Aid Procedures

The Cranston Public Schools recognizes that in some cases it may be necessary to administer emergency and first aid procedures during school hours.

This policy and accompanying regulations strictly adhere to all state regulations which are examined on an annual basis. As such, the Cranston School Committee fully supports Rhode Island Rules and Regulations for School Health Programs Section 17.0 First Aid and Emergencies.

Policy Adopted: CRANSTON PUBLIC SCHOOLS

Resolution No. : CRANSTON, RHODE ISLAND

5141.4(a)

EMERGENCY AND FIRST AID PROCEDURES

Effective Dates: August 2008 through June 2009

5141.4(b)

CRANSTON PUBLIC SCHOOLS - EMERGENCY PROCEDURES

1. If immediate emergency attention is required, call Rescue: Dial Direct

911. The parent should then be notified.

2. Notify the parent and transfer responsibility to him/her.

3. It is understood that the school, in arranging for the transfer of a pupil to a

hospital for emergency care, is acting as a medium of mercy and is not thereby

assuming responsibility.

4. The nurse, principal, or the principal's designee shall accompany a child being

transported by Rescue in the absence of a parent, relative or guardian.

5. Routine treatment of the sick, including the giving of medication, should remain

the responsibility of the family and the physician chosen by the family, not by the

school. School personnel should be cautioned not to “diagnose” any conditions, but should refer as necessary.

6. In no case does the school or school department assume responsibility beyond first aid. Cases which require further treatment are the responsibility of the parents.

7. If the above procedures cannot be followed, the nurse is to be called for consultation.

8. After the above procedures have been followed, the Nursing Office (Ext. 8105) should be notified, when appropriate.

MINOR INJURIES AND ILLNESSES

1. In cases of minor injuries such as abrasions, cuts, etc., the necessary first aid treatment according to Emergency and First Aid Procedures, should be followed.

If medical follow-up appears indicated, the pupil and/or parent should be advised

to see the family physician. If the family does not have a physician, advise the services of a health care facility.

2. When a child is ill, notify the parent. The parent may wish to call for the child or make some other arrangement for him/her.

5141.4(c)

3. The child may be allowed to rest at school until suitable arrangements are made for dismissal. No ill child in the elementary or middle school is allowed to go home alone. The parent or a person designated by the parent as listed on the emergency care card must assume responsibility for transportation and child care.

4. A senior high school student may be allowed to go home alone provided the parent or a person designated by the parent as listed on the emergency care card has been notified in advance and will be expecting him/her.

CARE OF ADULTS

Not only children but also adults may suffer from sudden illness or accidental injury. Essentially the same principles apply to the handling of adult emergencies. The adult, if conscious and rational, can take responsibility for his/her own care.

ACCIDENT REPORTS

An Accident/Incident Report or Occupational Report containing all pertinent information relative to an accident on or about the school premises, should be made out as soon as possible. Two copies to the Superintendent's Office and one for the school.

EXPOSURE INCIDENT REPORTS

Any incident with exposure to blood and body fluids requires that the nurse be called. He/she will take appropriate action. An Accident/Incident Report must be completed.

FIRST AID REFUSED

In some instances, First Aid is refused by pupils who have been taught to reject medical treatment. Prompt notification to the parent

in the presence of an adult witness is essential in order that responsibility may be placed with the parent.

5141.4(d)

FIRST AID PROCEDURES

ABRASIONS AND LACERATIONS:

Abrasions (Tearing of the skin - cuts and scratches)

Cleanse with antibacterial soap and water. Apply antibiotic ointment as needed and sterile dressing or Band-Aid.

Lacerations (Tearing of the flesh - deep extensive cuts which may require sutures)

Cleanse with antibacterial soap and apply dry sterile dressing and notify parent. If bleeding is profuse, apply pressure dressing and elevate the injured part.

BRUISES: (A surface injury to flesh without laceration)

Contusions Cleanse with antibacterial soap and water if necessary.

Apply cold compresses or ice.

BURNS:

Chemical burns

on the skin Wash away chemical with large amount of cool water as quickly as possible for at least 5 minutes. Remove clothing from the area involved. Apply dressing and notify parent.

Record name of chemical. Call Regional Center for Poison Control and Prevention – 1-800-682-9211.

Sunburn Apply Solarcaine.

FOREIGN BODIES:

Ear Notify parent.

Eye If foreign body is seen on lid, it may be removed with a cotton applicator moistened with water; otherwise notify parent. If chemical gets in the eye, flush the eye thoroughly with water for 5 minutes. Cover the eye with a dressing and notify parent.

Record name of chemical. Call Regional Center for Poison Control and Prevention - 1-800-682-9211 for possible antidote.

5141.4(e)

Nose-Throat 1. Perform Heimlich maneuver if there is an obvious airway obstruction.

2. Unless otherwise indicated, call Rescue and parent.

Swallowed 1. Allow the student to assume a position most comfortable for him/her.

2. Remain calm and reassure the student.

3. Perform Heimlich maneuver if there is an obvious airway obstruction.

4. Refer for medical attention as necessary.

5. Notify parent.

SEIZURES: Lie the child down on a flat surface. Do not restrain him/her. Prevent the child from hurting him/herself. DO NOT USE A TONGUE DEPRESSOR OR ANY OTHER IMPLEMENT. Observe for difficulty breathing. Call Rescue (911) unless otherwise indicated in student's Individualized Health Care Plan or Emergency Care Plan (for diagnosed cases only). Notify Parent.

ANIMAL BITES/SCRATCHES: Wash with antibacterial soap and water. Rinse with running water. Apply antibiotic ointment and sterile dressing. Notify parent and police. Parent should consult family physician.

INSECT BITES AND Apply cold compresses. Notify parent.

BEE STINGS:

BEE STING KITS/EPI PENS:

(For Diagnosed Cases) Doctor's written orders for the students should be followed. If the nurse is not in the building, the medications should be given as ordered by appropriate staff. Parent must be called. Epi-Pen injection should be given in the top of the thigh. Rescue must be called.

FIRST AID KITS: The commercially pre-packaged First Aid Kits may be used on field trips.

FAINTING: Fainting may be prevented by having the person lie down or bend over with his/her head at the level of their knees. Use ammonia inhalant intermittently under the nose. (Do not hold the inhalant steadily under the nose).

5141.4(f)

INJURIES: NOTIFY PARENT OF ANY HEAD AND NECK INJURIES, INCLUDING BACK, FACE AND MOUTH.

Eyes Any eye injury is to be reported to parent and/or nurse.

Head 1. Provide for safety and comfort of student.
2. Apply ice whenever necessary.

3. Keep student under observation and monitor for untoward symptoms, i.e., blurred vision, dizziness, drowsiness, headache, nausea, vomiting, disorientation. Call Rescue if indicated.

4. If unconscious, DO NOT MOVE.

Call Rescue and notify parent.

5. Provide parent, if indicated, with Head Injury Information Sheet.

Neck and Back If a child is on the floor, do not move him/her; call Rescue and notify parent.

Arms and Legs Keep child in comfortable position; if injury is severe, call Rescue and notify parent.

Teeth

(Knocked out) Place tooth in water - do not clean tooth - call parent immediately.

(Broken) Place the piece of broken tooth in water. Call parent immediately.

NOSEBLEED: Have the child sit up. Apply pressure to the affected side of the nose to seal off the nostril and maintain pressure for 5-10 minutes. If bleeding persists, notify parent.

PAIN:

Abdominal Allow child to lie down. If no relief in 15 minutes, notify parent.

Earache Notify parent.

Headache Allow child to lie down. If no relief in 15 minutes, notify parent.

Toothache If pain persists, call parent.

5141.4(g)

RASHES: Poison Ivy, Oak, Sumac, etc. -

Hydrocortisone cream; if severe, call parent.

Unidentified rashes should be reported to parent so they may contact their health care provider for diagnosis and appropriate treatment.

RESPIRATORY PROBLEMS: Determine if student has diagnosed asthma and

medication at school.

Follow Health Care Plan as agreed upon with nurse and parents.

Provide comfort for the student.

Contact nurse and/or parent of student with no known respiratory problems.

SPLINTERS: Clean the area: Apply Band-Aid and notify parent, if necessary.

TICKS: *Call nurse - DO NOT TRY TO REMOVE.

***REMOVAL BY NURSE ONLY.**

- 1. Remove the tick promptly.**
- 2. To remove use small, fine-pointed tweezers. DO NO squeeze the tick's body.**
- 3. Grasp the tick where its mouth parts enter the skin, tug gently, but firmly and repeatedly until the tick releases its hold on the skin.**
- 4. The barbed mouth part of the tick will not let go easily, so take your time and be patient.**
- 5. Notify parent of tick bite.**
- 6. Advise parent to contact physician immediately.**
- 7. Save the tick so that the parent can show it to the physician.**

Regulations Adopted: CRANSTON PUBLIC SCHOOLS

Resolution No.: CRANSTON, RHODE ISLAND

Motion to Reconsider Resolution No. 08-6-12:

NO. 08-6-12 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Director of Special Education

Special Services

Contract Effective: July 1, 2008

Motion to Reconsider Resolution No. 08-6-13:

NO. 08-6-13 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Director of Special Education

Special Services

Contract Effective: July 1, 2008

Motion to Reconsider Resolution No. 08-6-14:

NO. 08-6-14 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Director of Special Education

Special Services

Contract Effective: July 1, 2008

Administrator's Compensation Schedule

Fiscal Year 2008-2009

NAME	POSITION	SCHOOL	ANN	SALARY
HEALTH	DENTAL	LIFE	PENSION	DISABILITY
SURV	BEN	OASDI	MEDICARE	TOTAL FRINGE SAL & FRINGE

Wagner, Lynda	Ass't Principal	East	94,276.00	0 934 65	14,009
226 96	1367	16,697.68	110,973.68		

Schimmel, Gerald	SE Director	Horton	96,407.00	14714 934 65	
14,326	231 96	1398	31,764.16	128,171.16	

Simpson, Michelle	SE Director	ECC	97,571.00	14714 934 65	14,499
234 96	1415	31,956.80	129,527.80		

Zodda, AnnMarie	SE Director	Horton	95,600.00	14714 934 65	
14,206	229 96	1386	31,630.60	127,230.60	

112,049.24

495,903.24

Administrator's Compensation Schedule

Fiscal Year 2009-2010

NAME	POSITION	SCHOOL	ANN	SALARY
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HEALTH DENTAL LIFE PENSION DISABILITY SURV
BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe

Wagner, Lynda	Ass't Principal	East	92,876.00	0 999 65	15,455
223 96	1347	18,184.17	111,060.17		

Schimmel, Gerald	SE Director	Horton	96,407.00	16185 999 65	
16,042	231 96 0 1398	35,016.40	131,423.40		

Simpson, Michele	SE Director	ECC	96,407.00	16185 999 65	
16,042	231 96 0 1398	35,016.40	131,423.40		

Zodda, AnnMarie	SE Director	Horton	95,600.00	16185 999 65	
15,908	229 96 0 1386	34,868.48	130,468.48		

123,085.46

504,375.46

Administrator's Compensation Schedule

Fiscal Year 2010-2011

NAME	POSITION	SCHOOL	ANN	SALARY
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HEALTH DENTAL LIFE PENSION DISABILITY SURV
BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe

Wagner, Lynda	Ass't Principal	East	92,876.00	0 1069 65 17,303
223 96	1347	20,102	112,978	

Schimmel, Gerald	SE Director	Horton	96,407.00	17804 1069 65
17,961	231 96 0 1398	38,624	135,031	

Simpson, Michele	SE Director	ECC	96,407.00	17804 1069 65 17,961
231 96 0 1398	38,624	135,031		

Zodda, AnnMarie	SE Director	Horton	95,600.00	17804 1069 65
17,810	229 96 0 1386	38,460	134,060	

135,810	517,100
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